



Schedule and Syllabus Grammar & Writing Course

Timeline	Grammar & Writing
Week 1	Simple Sentences Day 1: Introduction to Course Countable/Uncountable nouns Day 2: The simple sentence Subject-verb agreement
Week 2	Day 3. Introduction to Lab and English Campus Day 4. Modifying Subjects: Quantifiers One
Week 3	Modifying Subjects Day 5. Modifying Subjects 2: Quantifiers Day 6. Modifying Subjects 3: Articles
Week 4	Moving from simple to complex sentences Day 7. Introduction to linking words: grammatical & logical Day 8: Introduction to relative clauses: defining and non-defining
Week 5	The Aspects of Time in English Day 9: Tenses and Aspect: Present, Past and Future Day 10: Present simple and present continuous Past Simple and Present Perfect
Week 6	The Aspects of Time in English Day 11. Expressing the future: predictions & Intentions Day 12: Review of tenses and aspects

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Week 7	Passive Voice Day 13: The Passive Voice - part 1 Day 14: Passive Voice - part 2
Week 8	Conditionals Day 15: Real Conditions Day 16: Unreal Conditionals
Week 9	Applied Writing Day 17: Writing an effective Cover Letter Day 18: Writing an effective Resume and CV
Week 10	Applied Writing Day 19: Writing effective Letters/emails - complaint Day 20: Writing effective Letters/emails – invitation/request
Week 11	Applied Writing Day 21: Writing up minutes of a meeting Day 22: Writing a report
Week 12	Applied Writing Day 23: From writing agenda to writing minutes of meeting Day 24: Writing report